CITY OF TAFT ECONOMIC DEVELOPMENT CORPORATION
MINUTES OF THE REGULAR MEETING
December 1, 2015

Regular meeting of the City of Taft Economic Development Corporation December 1, 2015, at 6:30 p.m. in the Council Chambers, 501 Green Avenue, Taft, Texas.

Present:   David Smith, Denise Hitt, Judy Fonville, Shawn Cass, Noel Snedeker

Absent:    Leonard Vasquez, Pattie Martinez

Visitors:  Ray Santos

This meeting has been posted in accordance with Article 551.001, Texas Open Meetings Act, with a quorum present.

Agenda Item #2 – Approve the Minutes of the Regular Meeting of November 10, 2015

Denise Hitt moved and Noel Snedeker seconded the motion to approve the minutes of the regular meeting of November 10, 2015. Motion passed unanimously.

Agenda Item #3 – Discuss, Consider and Act on the Treasurer’s Report

a. Wells Fargo Checking Account
   Balance in the checking account is $90,458.49 as of November 30, 2015

b. Security Service Certificates of Deposit
   There are two Certificates of Deposits in the amount of $26,796.38 and $52,522.36

c. Savings Account
   There is $3,390.38 in the savings account

d. Accounts Payable
   SMMP Invoice #4016, Check #1155 in the amount of $3,000.00
   Roxann P. Controneo Invoice #174, Check #1156 in the amount of $487.50
   Taft EDC to Prosperity Bank Account, Check #1157 in the amount of $3,000.00

e. Sales Tax Pending:
   November, 2015 in the amount of $10,806.05

   Shawn Cass moved and Denise Hitt seconded the motion to approve the Treasurer’s Report. Motion passed unanimously.

Agenda Item #4 – Public Comments

None

Agenda Item #5—Jim Cravey and Associates Joint Venture

Denise Hitt moved and Shawn Cass seconded the motion to table this item until the January 5, 2016 meeting. Motion passed unanimously.
Agenda Item #6 – Estimate on Environmental Assessment – Green Avenue Property (Medical Building)

Denise Hitt moved and Judy Fonville seconded the motion to approve accepting the medical building on Green Avenue, paying $4,100 to Turnstone EH&S, Inc. for being the project manager, writing specifications for the asbestos abatement and $12,500 to Coastal Bend Demolition for the abatement of the asbestos with the approval of the City Council.

Agenda Item #7 – Utilization of Union Pacific Rail Spur

Denise Hitt moved and Shawn Cass seconded the motion to develop additional information concerning the cleanup and the operability of the Union Pacific spur on the property adjacent to the City of Taft Economic Development Corporation’s property. Motion passed unanimously.

Agenda Item #8 – Update on City of Taft Economic Development Corporation Logo & Brand

Noel Snedeker moved and Shawn Cass seconded the motion to table the item until the January 5, 2016 meeting. Motion passed unanimously.

Agenda Item #9 – Grounds Maintenance Fees for Toland Road Property

Judy Fonville moved and Denise Hitt seconded the motion to approve getting the approval from the City Council to use City employees and equipment for maintenance of City of Taft Economic Development Corporation owned property. Motion passed unanimously.

Agenda Item #10 - Closed Session

President Smith declared that the City of Taft Economic Development Corporation on December 1, 2015 at 7:35 p.m. to be in closed session in accordance with the Texas Open Meetings Act, Texas Government Code Section 551.00 et. Seq.

Agenda item #11 – Reconvened from Closed Session – The Board will take appropriate action on items, if necessary, as discussed in Closed Session.

President Smith declared the meeting open to the public at 7:55 p.m. on December 1, 2015.

Action taken

1. Shawn Cass moved and Denise Hitt seconded the motion to have Medina Engineering to perform a survey on the Toland Property for not more than $1,500.00. Motion passed unanimously.

2. Noel Snedeker moved and Denise Hitt seconded the motion to extend the Santos McBain Management & Planning (SMMP) contract for one year starting December 17, 2015 through December 15, 2016 in the amount of $3,000.00 per month. Motion passed unanimously.

Agenda Item #12 – Agenda Items for the Next Regular meeting January 5, 2016

- Logo & Brand
- Cravey and Associates
- Rail Spur
- Update on Medical Building
• Report on 403B Status

Agenda Item #13 – Adjourn

Shawn Cass moved and Denise Hitt seconded the motion to adjourn. Motion passed unanimously.

ATTEST:  

[Signature]

Secretary